

**California Community Power**

# Regular Meeting of the Board of Directors of CC Power

**1:00 P.M.**

**Wednesday, April 19, 2023**

**Teleconference Meeting**

**California Community Power  
NOTICE OF REGULAR MEETING AND AGENDA**

Notice is hereby given that a regular meeting of the Board of Directors of California Community Power will be held on **April 19, 2023, at 1:00 p.m.**

**Teleconference Information:**

The following information is being provided as the forum by which members of the public may observe the meeting and offer public comment:

**Phone number:** 1-669-219-2599 or 1-213-338-8477

**Webinar ID:** 818 0866 6024

**Meeting Link:** <https://svcleanenergy-org.zoom.us/j/81808666024>

If a member of the public would like to make a comment during the public comment period through the teleconference system, please use the 'Raise Hand' function and staff will note your desire to speak. Alternatively, for members of the public joining by telephone (audio only), please email your public comment to [comments@cacommunitypower.org](mailto:comments@cacommunitypower.org). Public comment received by email will be read within the allotted public comment period.

**Public Meeting Locations:**

Any member of the public may observe the meeting and offer public comment at the following addresses where Board members may also join the meeting:

**Central Coast Community Energy**

70 Garden Court, Suite 300  
Main Conference Room  
Monterey, CA 93940

**CleanPowerSF**

San Francisco Public Utilities Commission  
525 Golden Gate Avenue  
San Francisco, CA 94102

**East Bay Community Energy**

1999 Harrison Avenue, Suite 800  
Oakland, CA 94612

**Peninsula Clean Energy**

2075 Woodside Road  
Redwood City, CA 94061

**Redwood Coast Energy Authority**

633 3rd Street  
Eureka CA 95501

**San José Clean Energy**

88 S. 4th Street, Suite 130  
San Jose, CA 95112

**Silicon Valley Clean Energy**

333 W El Camino Real, Suite 330  
Sunnyvale, CA 94587

**Sonoma Clean Power Authority**

Sonoma Clean Power Headquarters  
431 E Street, Stillman Conference Room  
Santa Rosa, CA 95404

**Valley Clean Energy**

604 Second Street  
Davis, CA 95616

Accessible Public Meetings - Upon request, CC Power will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 3 days before the meeting. Requests should be sent to: Amy Freeman, 555 Capitol Mall, Suite 570, Sacramento, CA 95814 or to [info@cacommunitypower.org](mailto:info@cacommunitypower.org).

# CALIFORNIA COMMUNITY POWER

## AGENDA

- 1 **Call to Order.**
- 2 **Verification of Meeting Quorum.**
- 3 **Matters subsequent to posting the Agenda.**
- 4 **Public Comment** – any member of the public may address the Board of Directors concerning any matter not on the agenda.
- 5 **Consent Agenda.**
  - A. Minutes of the Regular Board Meeting held on March 15, 2023.
- 6 **Regular Agenda Items – Discussion.**
  - A. Offshore Wind Update.
  - B. Resolution 23-04-01 *Approval of 2023-2024 Fiscal Year Budget*
- 7 **Discussion of Any Individual Member Items.**
- 8 **Adjournment.**

## California Community Power

# Consent Agenda Items

- A. Minutes of the Regular Meeting of the Directors of CC Power held on March 15, 2023.**

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF  
CALIFORNIA COMMUNITY POWER (CC POWER)

March 15, 2023

On this date, a Regular Meeting of the Directors of CC Power was held via teleconference. Directors participated from the following public locations and members of the public had the opportunity to participate in public comment at each location.

<b>Public Meeting Locations:</b>	
<p><b>Central Coast Community Energy</b> 70 Garden Court, Suite 300 Main Conference Room Monterey, CA 93940</p>	<p><b>CleanPowerSF</b> San Francisco Public Utilities Commission 525 Golden Gate Avenue San Francisco, CA 94102</p>
<p><b>East Bay Community Energy</b> 1999 Harrison Avenue, Suite 800 Oakland, CA 94612</p>	<p><b>Peninsula Clean Energy</b> 2075 Woodside Road Redwood City, CA 94061</p>
<p><b>Redwood Coast Energy Authority</b> 633 3rd Street Eureka CA 95501</p>	<p><b>San José Clean Energy</b> 88 S. 4th Street, Suite 130 San Jose, CA 95112</p>
<p><b>Silicon Valley Clean Energy</b> 333 W El Camino Real, Suite 330 Sunnyvale, CA 94587</p>	<p><b>Sonoma Clean Power Authority</b> Sonoma Clean Power Headquarters 431 E Street, Stillman Conference Room Santa Rosa, CA 95404</p>
<p><b>Valley Clean Energy</b> 604 Second Street Davis, CA 95616</p>	

Representatives:

<b>Member Agency</b>	<b>Director</b>
Central Coast Community Energy (3CE)	Robert Shaw
CleanPowerSF	Barbara Hale
East Bay Community Energy (EBCE)	Nick Chaset
Peninsula Clean Energy (PCE)	Jan Pepper
Redwood Coast Energy Authority (RCEA)	Matthew Marshall
San José Clean Energy (SJCE)	Absent
Silicon Valley Clean Energy (SVCE)	Girish Balachandran, Chair
Sonoma Clean Power Authority (SCP)	Geof Syphers
Valley Clean Energy	Mitch Sears

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF  
CALIFORNIA COMMUNITY POWER (CC POWER)

Other Participants:

Alex Morris	General Manager
Tim Haines	General Manager, Interim
Charles Braun	General Counsel
Brittany Iles	General Counsel

1. Call to Order: Chair Balachandran called the meeting to order at 1:01 p.m.
2. Verification of Meeting Quorum: Ms. Iles verified that there was a quorum to proceed. Attendance is noted above. All Directors present participated via teleconference.
3. Matters Subsequent to Posting the Agenda: None.
4. Public Comment (any matter not on the agenda): None.
5. Consent Agenda: Chair Balachandran invited comments from the Board, and there were none.

Public Comment: None.

**ACTION:** M/S (Shaw/Syphers) to **approve the Consent Agenda**. Motion carried by a unanimous roll call vote (Absent: Director Mitchell).

6. Regular Agenda Items – Discussion:

A. Discussion of Offshore Wind Development.

Mr. Morris provided an update on the Offshore Wind Request for Information (RFI) and the projected timeline.

Mr. Morris invited questions from the Board and welcomed participation in the RFI. Directors Chaset, Syphers, and Pepper conveyed their interest in the RFI. A discussion between Chair Balachandran and Mr. Morris followed on whether the query was for interest in the RFI or the ad hoc committee, which resulted in a clarification from Chair Balachandran that the ad hoc committee has been established and the inquiry is for those interested in in the RFI. Director Shaw commented on the timing of the RFI.

Public Comment: None.

B. GM Report.

i. Near-Term Workplan and Preliminary 2023-2024 Budget Briefing

Mr. Morris presented an outline of the strategic business plan and the suggested timeline. He shared two sample organization models as possible examples of CC Power's growth and encouraged discussion from the Board. Chair Balachandran and Directors Syphers, Chaset, Hale, and Sears provided comments.

Mr. Morris provided a budget briefing including budget categories, cost allocation, and the annual budget process.

MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF  
CALIFORNIA COMMUNITY POWER (CC POWER)

Chair Balachandran invited comments from the Board. Chair Balachandran and Directors Syphers, Hale, and Pepper provided comments.

Public Comment: None.

7. Discussion of Any Individual Member Items: Director Pepper shared her upcoming retirement. Director Marshall shared that the Yurok Tribe joined RCEA.

The Board of Directors adjourned at 1:51 p.m.

Minutes approved on April 19, 2023.

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Brittany Iles, Secretary

## California Community Power

# Agenda Item 6B

1. Resolution 23-04-01 *Approval of 2023-2024 Fiscal Year Budget.*

# California Community Power

901 H St, Ste 120 PMB 157 Sacramento, CA 95814 | cacommunitypower.org

Date: April 19, 2023  
From: Alex Morris, General Manager  
To: CC Power Board of Directors  
CC: General Counsel  
Subject: **Approve 2023-2024 Budget**

## Recommended Action

Approve a budget of \$1.788M for Fiscal Year 2023-2024 to support both ongoing work and the incremental efforts to implement the CC Power vision and Strategic Plan.

## Discussion:

CC Power adopted a Strategic Plan in 2022 that affirmed a multi-year effort to build capabilities and work to expand service offerings from CC Power in line with its vision and mission:

Vision: To leverage the buying power of our members to deliver more cost-effective clean and reliable energy solutions for our customers.

Mission: To develop, acquire, construct, own, manage, contract for, engage in, finance and/or provide energy related programs and services for the use of and by its Members.

The strategic plan directed the hiring of a full-time General Manager and a plan for adopting a 2023-2024 budget in April of 2023 for the 2023-2024 fiscal year beginning July 1, 2023.

Building on the strategic plan and organizational budgets heretofore, the 2023-2024 budget and related work-plan further defines specific work-areas that will achieve the mission and vision of CC Power.

Fiscal year 2023-2024 will primarily serve as a capability- and readiness-building year for CC Power. While administering the four signed procurement contracts, CC Power will also further cement a core working group structure by which members participate and will gradually reduce any excessive reliance on CCA-member staff while further building internal capabilities.

The working group structure will be protocolized to build two-way information-transfer, processes, recommendation-making procedures, and prioritization efforts for CC Power. The working group structure will create standing meetings for CCA-member staff to reliably interact with CC Power, to shape and participate in key value-add matters, and to inform key next steps, prior to Board review and/or approval.

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A Joint Powers Agency whose members are:

Central Coast Community Energy | CleanPowerSF | East Bay Community Energy | Peninsula Clean Energy |  
Redwood Coast Energy Authority | San José Clean Energy | Silicon Valley Clean Energy | Sonoma Clean Power |  
Valley Clean Energy

Working groups will be open and available to members and their staff, project-managed by CC Power, and working group recommendations will be received by CC Power and can be directed to the Board to consider and or initiate projects.

For 2023, two working groups are proposed:

1. A Resource Planning Working Group designed for CCA-member staff and CC Power to explore the topics of resource planning, Offshore Wind, IRA opportunities including CCA owned generation, new procurements, new programs, etc., and
2. A Shared Services Working Group designed for CCA-member staff to explore joint services procurement or joint-services offerings, targeting near-term benefit projects such as shared Scheduling Coordinator services while also allowing consideration of longer-implementation shared products, such as a shared RA compliance and related capacity pool, CCA rate application to bills, and other shared services.

Additional working groups may be formed or spun out of the proposed two working groups.

Contract Administration will be ongoing. Contract administration protocols and decision-making structures may increase as more complexity in contract administration is expected with more projects nearing commercial operation date (COD). Further, Contract Administration efforts will work on addressing project compliance and related servicing needs, including selecting a scheduling coordinator as required.

CC Power will also host its first event, a “Getting it Built Right” event designed to allow for input as well as two-way discussion with key stakeholder groups, including labor, regarding considerations, opportunities, and challenges when developing and building new projects.

Finally, overall operating policy and administrative efforts will be refined. Foremost amongst these will be the establishment of multiple balancing accounts for project-participants, using 2023-2024 as a ‘test run’ for implementing monthly true-ups, pass-through costs, cash balance adjustments, and more. CC Power will also explore establishing a non-voting ‘affiliate’ membership and will adjust and revise the CC Power Joint Powers Agreement to allow for reasonable cost-differentiation between bigger and smaller member-CCAs in covering General and Administrative costs. CC Power will also begin a multi-year process to establish prudent financial reserves. Finally, CC Power will explore hiring its 2nd full-time staff, establishing its benefits program, etc. As time allows, additional exploratory efforts will occur regarding the establishment of a credit rating, partnerships or memorandums of understanding (MOUs) with California Community Choice Association (CalCCA), and protocols for working with California Community Choice Financing Authority (CCCFA).

**Budget:**

CC Power’s proposed 2023-2024 budget continues to categorize costs as either General and Administrative (G&A), and Project-Specific.

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**Table 1: 2023-2024 Budget by cost-category (proposed):**

Item	G&A	Project-Specific	Total
Staff and Service Providers	\$558,315	\$724,285	\$1,282,600
Operations, Travel, Events	\$25,729	\$89,128	\$114,857
Project Flow-Throughs	\$ -	\$215,000	\$215,000
Reserves	\$175,000	\$ -	\$175,000
	\$759,044	\$1,028,413	\$1,787,457

**Costs to Members:**

Per the CC Power JPA agreement, G&A costs must be shared evenly. Project-Specific Costs are based on project percentage share. The budget results in \$84k per member for 2023-2024 General and Administrative costs. Project-specific costs depend on the member’s percentage share of projects to date. These member-specific project category costs are forecast to double for 2023 as projects get closer to COD.

Importantly, these budget categories and approaches fund CC Power while avoiding any CC Power member inappropriately funding project costs of other members.

Historically, mid-cycle budget adjustments and ‘cash calls’ have been issued. This budget seeks to avoid mid cycle adjustments but establishes balancing accounts for project-specific funds, so any of these funds, if unused, remain available for the applicable member-CCA.

The overall cost amounts are shown in Table 2.

**Table 2: Cost per member (2023-2024 Budget, proposed)**

<b>2023-2024 Budget (Proposed)</b>			
Member	General & Administrative	Project Participation	Total
<b>EBCE</b>	\$84,338	\$-	<b>\$84,338</b>
<b>3CE</b>	\$84,338	\$107,469	<b>\$191,807</b>
<b>CPSF</b>	\$84,338	\$161,872	<b>\$246,210</b>
<b>PCE</b>	\$84,338	\$130,866	<b>\$215,204</b>
<b>RCEA</b>	\$84,338	\$34,503	<b>\$118,841</b>
<b>SJCE</b>	\$84,338	\$210,053	<b>\$294,392</b>
<b>SVCE</b>	\$84,338	\$214,116	<b>\$298,454</b>
<b>SCPA</b>	\$84,338	\$130,403	<b>\$214,741</b>
<b>VCE</b>	\$84,338	\$39,234	<b>\$123,572</b>

**California Community Power  
Resolution 23-04-01**

**APPROVAL OF 2023-2024 FISCAL YEAR BUDGET**

WHEREAS, California Community Power (“CC Power”) was created by a Joint Powers Agreement (“JPA”); and

WHEREAS, CC Power JPA Section 4.09 describes the non-delegable duty of the CC Power Board of Directors to approve the budget; and

WHEREAS, a Budget reflecting the costs to support CC Power and ongoing project participation through June 30, 2024 is attached for consideration and possible adoption by the Board.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of CC Power hereby:

1. Approve the CC Power 2023–2024 Fiscal Year Budget for July 1, 2023 – June 30, 2024 in the form attached hereto as Attachment A.
2. Authorize the Treasurer to issue cash calls to the members as summarized in Attachment A.

PASSED AND ADOPTED by the Board of Directors of California Community Power this 19<sup>th</sup> day of April, 2023, by the following vote:

		Aye	No	Abstain	Absent
Central Coast Community Energy	Robert Shaw				
CleanPowerSF	Barbara Hale				
East Bay Community Energy	Nick Chaset				
Peninsula Clean Energy	Jan Pepper				
Redwood Coast Energy Authority	Matthew Marshall				
San José Clean Energy	Lori Mitchell				
Silicon Valley Clean Energy	Girish Balachandran				
Sonoma Clean Power Authority	Geof Syphers				
Valley Clean Energy	Mitch Sears				

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Attest by: Secretary

**Attachment A to Resolution 23-04-01**

**2023-2024 Budget by cost-category:**

<b>Item</b>	<b>G&amp;A</b>	<b>Project-Specific</b>	<b>Total</b>
Staff and Service Providers	\$558,315	\$724,285	\$1,282,600
Operations, Travel, Events	\$25,729	\$89,128	\$114,857
Project Flow-Throughs	\$ -	\$215,000	\$215,000
Reserves	\$175,000	\$ -	\$175,000
	\$759,044	\$1,028,413	\$1,787,457

**Cost per member:**

<b>2023-2024 Budget</b>			
<b>Member</b>	<b>General &amp; Administrative</b>	<b>Project Participation</b>	<b>Total</b>
<b>EBCE</b>	\$84,338	\$-	<b>\$84,338</b>
<b>3CE</b>	\$84,338	\$107,469	<b>\$191,807</b>
<b>CPSF</b>	\$84,338	\$161,872	<b>\$246,210</b>
<b>PCE</b>	\$84,338	\$130,866	<b>\$215,204</b>
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<b>SCPA</b>	\$84,338	\$130,403	<b>\$214,741</b>
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